

# COVID-19 Operations Written Report for Ferndale Unified School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Ferndale Unified School District	Beth Anderson Superintendent	banderson@ferndalek12.org (707) 786-5900	June 24, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

The district provided a 2 week enrichment packet at the start of the closure. Each student was provided with 2 weeks worth of printed enrichment work while the district prepared for extended distance learning. For the remainder of the academic year, teachers provided online distance learning with an option for printed work when requested by families. The distance learning included online instructional videos provided by teachers, social interaction and instruction through Zoom, the use of the Google classroom platform as well as email and phone communication by teachers. Students receiving intervention supports, English language support, special education services and counseling services were supported through small group and individual zoom meetings, printed materials, online supports and continual check-in and support by teachers and support staff. Special education teachers contacted families on their caseload in order to modify IEPs for distance learning as needed. Special education teachers offered support daily to their students through Zoom conferences where they could provide accommodations and supports. General education teachers continued to provide accommodations and modification as outlined by IEPs during distance learning. Additionally, hold harmless grading policies and the use of CR/NC grading was implemented by the district for all students.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

The teachers and administrators surveyed all families in the district to assess their needs including food insecurities, technology device and internet needs for distance learning. Phone calls were made by interpreters in the home language of each student. Also, the district provided the translation of written school and district communication in Spanish. The district provided Chromebooks and mobile hotspots to all students who needed them. The district also provided 5 breakfast and 5 lunches every week through drive-up and delivery service. The ELD teacher and aide worked with their students and their general ed. teachers to offer support in curriculum and assigned work. Individual and group check-in were made by the ELD teacher through phone calls and Zoom. The district's social worker and foster youth liaison worked with the county office of education to ensure all foster youth received food, school supplies, technology and internet access as needed.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Site principals met weekly with teachers to address concerns, answer questions and provide guidance and support. Teachers worked with their grade level colleagues to create and implement a distance learning plan that ensured a continuum of learning. The distance learning included online instructional videos provided by teachers, social interaction and instruction through Zoom, the use of the Google classroom platform as well as email and phone communication by teachers. Students receiving intervention supports, English language support, special education services and counseling services were supported through small group and individual zoom meetings, printed materials, online supports and continual check-in and support by teachers and support staff. Professional development and professional learning communities with other teachers in the county also provided support and guidance for teachers and students. School principals reached out to parents of students who were absent or struggling to ensure they could access the distance learning instruction and assignments. Teachers were in constant contact with parents using phone calls, emails and Zoom. Social emotional support was provided by counselors in the form of individual and small group phone calls and Zoom meetings.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Meal distribution began the second week of school closure and continued through the end of the academic school year. The district applied for the Summer Seamless Option (SSO) in order to provide non-congregational meals. Our food service staff transitioned to providing pre-packaged daily meals (breakfast and lunch, 5 per child per week) for curbside pick-up and delivery on Mondays. Food service personnel used additional sanitizing, cleaning and safety measures due to the virus. Pick-up and delivery staff wear gloves and masks and maintain social distancing. Families identified as having food insecurities have also been referred to local food banks and family resource centers. The district has also continued its practice of providing weekend food backpacks for those students enrolled in this program.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

The district has worked with the county office of education and the Changing Tides programs to offer childcare options to families. This includes providing contact numbers for open childcare facilities, contact information to Changing Tides regarding assistance in paying for childcare and connecting families with the liaison at the Fortuna Family Resource Center. The district has offered to have facilities available for any agencies needing to use our facilities to provide childcare for essential workers. At this time we have had no need/interest from outside agencies and continue to support families by providing necessary information to them for childcare options.