

**SCHOOL DRIVER REQUIREMENTS**  
**USE OF PRIVATE VEHICLE**

The Ferndale Unified School District may authorize the transportation of students by private automobiles for approved field trips and activities. When District vehicles are unavailable or inappropriate for transporting students on field trips or activities, private vehicles may be utilized if the following minimum requirements are met.

1. The vehicle is driven by an adult who has registered with the District for such purposes by filing a Completed *School Driver Certificate Form*.
2. All student passengers shall provide permission slips signed by their parents.
3. The driver must:
  - (A) Be at least 21 years of age.
  - (B) Possess a valid California Drivers License.
  - (C) Submit proof of:
    1. Public Liability Insurance           \$100,000.00
    2. Bodily Injury Insurance           \$300,000.00
    3. Property Damage                   \$ 50,000.00
    4. Medical Payments                   \$ 5,000.00
4. Drivers must submit a Department of Motor Vehicles (DMV) driving record printout.
5. The number of passengers in any vehicle shall not be more than ten including the driver. In no case shall the number of passengers, including the driver, exceed the number of available seat belts.
6. Use of personal cars where hazardous road conditions exist is prohibited. This includes hazardous conditions declared by California Highway Patrol, or other City, County, State or Federal agencies authorized to monitor road conditions.
7. Prior to departure, the driver shall be instructed as follows:
  - (A) Follow the most direct route.
  - (B) Avoid unnecessary stops.
  - (C) Do not carry non-district personnel, non-students or other "guests" as passengers.
  - (D) Do not carry more than ten (10) passengers, including the driver, no matter what size of vehicle; otherwise, the vehicle must be a school bus or student pupil activity bus as described in the Vehicle Code.
8. Passengers will be seated in child passenger restraint systems (car seats/booster seats) unless they are six (6) years of age or older, or weigh 60 pounds or more.
9. If vehicle has a passenger front seat air bag, passengers 12 years of age or younger shall be seated in rear seats.
10. Private vehicles to be used to transport students must be inspected by the Principal or his/her designee and an inspection report completed prior to transport.